

# WILLINGALE PARISH COUNCIL

Clerk to the Council:

J Strathern

Telephone: 07971568682  
Email parishclerk@willingalecouncil.org.uk

## NOTICE OF MEETING

A PARISH COUNCIL MEETING  
WILL BE HELD ON  
TUESDAY 13<sup>th</sup> NOVEMBER 2018  
AT 8:00 PM  
AT THE VILLAGE HALL, WILLINGALE

Press and Public are welcome to attend

To: Members of Willingale Parish Council

You are hereby summoned to attend a meeting of Willingale Parish Council at the Village Hall, Willingale on Tuesday 13<sup>th</sup> November at 8.00 pm for the purpose of transacting the following business

*J Strathern*

Clerk to Willingale Parish Council

## AGENDA

### 944. Chairman's Welcome

### 945. Apologies and reasons for absence

To resolve to accept apologies

### 946. Minutes of last meetings

To approve minutes of Parish Council Meeting of 10<sup>th</sup> September 2018

### 947. Declarations of interests

With regard to items on the agenda, Members of the Council are subject to the Local authorities (Model Code of Conduct) Order 2007 (SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2)

### 948. Open Forum and Public participation with respect to agenda items

### 949. Reports to and from County and District Councillors

### 950. Chairman's Report

### 951. Clerks Report

See appendix

Any business requiring a decision is listed on the Agenda.

### 952. Co opt

To elect Mr Nick Pavey to the Councillor vacancy.

### 953. Financial Report

- a. Bank balances and expenditure report
- b. Payments to be approved

Willingale Village Hall  
Clerk

Hall Hire  
Salary & expenses

18  
311.40

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HMRC	PAYE	62.80
PKJ Little John LLP (External Auditor)		240
PW May	Grass verge cutting	1,080

- c. To note the (£534.81) VAT reclaim has been received.
- d. To note the training bursary (£318.75) for the clerk from EALC has been received.

## 954. To receive the External Auditors report

### 955. Planning Matters

#### a. Decisions by EFDC Planning department: -

None to report.

#### b. Applications: To consider the following applications: -

##### Application No: EPF/2418/18

Applicant Name: Ms Claudia Keeling

Location: 1& 2 Forge Cottages The Street Willingale Ongar CM5 0SN Proposal: Resubmission of recently approved application EPF/2134/17 with minor alterations and additional single storey section.

##### Application No: EPF/2698/18

Applicant Name: Mr Robert Webber

Location: Beech Field Shellow Road Willingale Ongar CM1 0SP Proposal: A general purpose agricultural building to store agricultural produce

##### Application No: EPF/2725/18

Applicant Name: Mr & Mrs Kerwin

Location: 4 Wood Lane Willingale Ongar CM5 0QU Proposal: Erection of two storey side and rear extensions & single storey front and rear extensions

##### Application No: EPF/2824/18

Applicant Name: Mr Steve Clark

Location: High Ash Bassetts Lane Willingale Ongar CM5 0QJ Proposal: Rear single storey & double storey extensions & construction of garage to front courtyard.

##### Application No: EPF/2625/18

Applicant Name: Mrs Leema Patten

Location: The Old Rectory The Street Willingale Ongar CM5 0SN Proposal: Grade II Listed Building Consent for replacement of two PVC casement windows in The Old Rectory to two wooden casement windows.

## 956. Highways

### a) Update on verge cutting

To note the end of year cut has taken place in October.

### b) To receive update following Essex County Council Highway Meeting held in October

To note the update.

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## **d) Highways Devolution Pilot – Expression of Interest**

To note that the Parish Council have expressed an interest and Councillor Booty will be attending a information meeting with Essex County Council Highways on behalf of Parish Council on 15<sup>th</sup> November.

## **957. Update on play ground inspection report**

To receive an update following the inspection report and liaison with installers/manufacturers

## **958. Code of Conduct update**

To note NALC have issued update.

## **959. Greenacres; new unauthorised stationing of a mobile home**

To receive an update.

## **960. Fly Tipping and Hare Coursing**

To note the reporting to EFDC of recent fly tipping on Fyfield Road.

## **961. Training and events**

To note courses circulated by EALC and NALC and EFDC.

## **962. Matters to be raised by members for the next Agenda**

## **963. Dates of next meeting**

8th Jan  
12th March  
14th May  
9th July  
10th Sept  
12th Nov