

## **RECRUITMENT OF PARISH CLERK**

Chairman David Stokes firstly thanked the outgoing Clerk Ernie Fenwick for his 10 years of service, which included the modernisation of many aspects of the Council including the creation of the Council's website and moving onto electronic banking, as well as the introduction of various policies and procedures to bring the Council into line with best practice.

The proposed new Clerk, Juliet Kirkaldy was attending the meeting, and DS asked her if she would step outside at this point. He then outlined the process that had been adopted for the recruitment of the new Clerk, and thanked LG for her work in setting the framework and liaising with EALC and PD/JA for their part in interviewing the potential candidates. DS confirmed that the interview panel was unanimous in considering JK as the preferred candidate, and the meeting agreed that she should be appointed. JK re-joined the meeting and was advised of the decision.

It was agreed that JK and EF would liaise over a suitable handover, and EF indicated that he thought it would make sense for him to see the year-end accounts through to completion, undertaking these with JK observing in order to learn the procedures. It was agreed that JK's formal contract would therefore commence on the 1st March 2018, and EF's would end on the 31st March 2018. DS mentioned that various training courses had been identified for the new Clerk and that a Bursary had been applied for from EALC which would cover 75% of the cost of the courses.